Present:
- Tony Atkins, President
- Shawn Boles
- Jean Brickey, Vice President/President Elect
- Lucy Cox
- Matt Harrington
- Milko Maykowskyj, Staff Senator
- Susan Sowers, Secretary
- Clara Stanley

Absent:

Minutes:
The meeting was called to order at 2:00 p.m. on Wednesday, October 26, 1999.

Old Business
Jean reported to the group what she heard about the Virginia Governmental Employees Association meeting from Carol Dallman.

The idea of buying some new training videos was briefly discussed.

The situation of the hillside outside the loading dock was discussed. Several ideas and solutions were mentioned and will be looked into.

New Business
Staff Senate nominations. Milko announced that the Staff Senate meets the third Thursday of the month at either noon or 5 p.m.

Things to check on for future board and quarterly meetings:
- Why we have yet to receive our yearly statements from Virginia Retirement System.
- Benefits: proposed changes for 2000, tax shelters
- Health and Safety and Risk Management
- Have a meeting at the Vet. Med. Branch and see if Delbert Jones, the new Staff Senate President can attend.

Quarterly Meeting — a possible date is November 17 from 2-4 in the Boardroom
Proposed agenda:

- Have Human Resources come and talk about benefits.
- Have Clara Stanley and Wanda Brown talk about the upcoming Virginia Library Association Paraprofessional Forum’s conference in May.
- Announce nominees for Staff Senate; allow the candidates to give their platforms.

**Funding Requests**

Clara Stanley will be co-chairing the 2000 VLAPF conference, and will be learning the ropes at a VLA workshop. She’s asking for $103.50 for a state car. The cost of a state car was approved.

Kathy Creggar is attending a "Mastering Microsoft Office" course with Jackie Linkous. Jackie is applying for the state car which both of them will share. Kathy is asking for $79.00, Jackie is asking for $100.60. The request was approved.

**Next Meeting**

LSA will meet again on November 11, 1999 at 2:00 p.m. in the boardroom. Staff Senate nominations will be on the agenda.

Respectfully submitted,

Susan Sowers
Secretary