Present:
- Tony Atkins
- Lucy Cox
- Debbie Scott, Secretary
- Sally Sandidge
- Jenny Simba
- Tami Tomasello, Vice President/President Elect
- Jamie Wampler

Absent:
- Pat Elliott, President
- Diane Kaufman

Minutes:
The Wednesday, March 11, 1998 LSA meeting was called to order at 3:05pm by Tami Tomasello. Minutes were approved for the February 25, 1998 meeting.

Old Business

Virginia Library Association Paraprofessional Forum:

Any staff interested in attending should fill out the appropriate travel request and reimbursement forms. Staff can get these forms from Pat Elliott. LSA will fund up to $250 per person. Forms must be submitted by March 17th.

Frequency of LSA meetings:

Because of the creation of the social committee, and increased communication using email, LSA is considering meeting only once a month, instead of twice. If we need to hold an additional meeting, the President can hold another. Much of our transactions are already conducted using email, and this will continue. The suggestion was made at our last meeting that we only meet once a month. The vote was unanimous; we will begin to meet only one time each month. At our next meeting we will discuss how to amend the constitution, and decide when we will meet each month.

New Business

Vice President Vacancy:
Tami Tomasello will be stepping down as LSA Vice President April 1, because she will be leaving the library in August. We will hold elections for the new Vice President, which will give the new person 3 months to serve as Vice President before assuming the role of President.

Jenny Simba asked about the possibility of purchasing blinds for the break room. Staff who use this room frequently encounter hot temperatures and bright sunshine. We discussed several types that can be purchased, and this suggestion will be forwarded to Pat Elliott.

Travel Requests:

The following travel requests were approved via email:

- **Virginia Library Association Paraprofessional Forum:**
  - Dessie Cox $211.83
  - Carol Dallman 211.83
  - Clara Stanley $139.00

- **Office Ethics:**
  - Shirley Moede $45.00
  - Karen Frazier $45.00
  - Jenny Simba $45.00
  - Linda Doss $45.00

- **VLAPF Board Meetings–State car use:**
  - Wanda Brown and Clara Stanley: $44.00/March; $99.00/April

- **The Impact of Technology on the Learning Environment:**
  - Eric Ackerman $125.00

The meeting adjourned at 3:20pm.

Respectfully submitted,
Debbie Scott
Secretary