Minutes:

The LSA quarterly meeting was called to order by Eric Ackermann, President, at 9:00am on March 27, 1997, in the Board Room. Refreshments were available before and during the meeting.

Items discussed

The LSA Webpage:

- Redo it and make it more interactive.
- Add an anonymous suggestion box.
- Form a LSA Webpage Committee of Tami Tomasello plus up to two other interested parties to oversee, and maintain the web site.

Status of the Job Analysis Committee/Classification Review Team:

- Does it still exist?
- Does it function/Is it going to function?
- LSA President will discuss this with the dean at their meeting.

Discussed the dean’s request that the LSA create a Power Point presentation for/about itself:

- Who will maintain and update it?
- Virginia Chapman will devise a uniform presentation format for it.

Discussed the possibility of the LSA giving library orientations for new staff:

- List of volunteers to conduct a library tour.
- Cathy Pillow said that the Libraries is decentralizing this task and making it the responsibility of the front line (unit) supervisors.
- The LSA tour would be a follow-up orientation after the new person has settled in a bit (several weeks later?).

Discussed state of travel funds (plenty), and encouraged staff participation in workshop opportunities.

General remarks by Eric

- State of staff associations university wide.
- How well the Libraries Staff Association is supported by the administration as compared to other colleges.
- Solicited volunteers to be the other staff senator from the Libraries (no takers yet).
• Mentioned that LSA elections are coming up soon.
• Talked a bit about the upcoming picnic in the spring.

Anyone interested in volunteering for any committees suggested during the meeting should contact Eric at 1-9206 or e-mail him at eackerma@vt.edu

The meeting was adjourned at 10:00am.

Respectfully submitted,
Rosemary Bowden
Secretary