Library Staff Association Minutes  
October 9, 1996

Present:
- Eric Ackermann, President
- Rosemary Bowden, Secretary
- Lucy Cox
- Pat Elliott, Vice President/President Elect
- Diane Kaufman
- Christian Pascasio
- Jamie Wampler

Absent:
- Stephanie Collins

Minutes:

The meeting was called to order by Eric Ackermann, President, at 2:00pm on October 9, 1996.

Announcements

Eric welcomed Lucy Cox and Diane Kaufman to the Board. Lucy is the new representative for ILL, Reserve, Circulation, Media Centers, Document Delivery and Shelving. Diane is the new representative for Technical Services and Collection Development.

To see the LSA Bylaws, Travel Guidelines, and Membership on the web; use Netscape, click the OPEN button, and type the following address in all small letters:

http://www.lib.vt.edu/libinfo/lsa/lsa.html

Eric encouraged everyone to participate in the 1996 Combined Virginia Campaign. The Dean of the Libraries suggested that the LSA and LFA presidents distribute the campaign forms. All pledge cards have been handed out and any questions may be directed to Eric Ackermann or Ed Lener.

Meeting with the Dean - The LSA president meets with the Dean of the University Libraries bimonthly. Eric will send out a needs assessment survey to find out information staff members are interested in learning.

Travel Requests

Approximately $9,000 is left in the budget. Tami Tomasello and Marsha McKenzie submitted requests for a workshop "How to be a Better Communicator" November 15 in Roanoke. Requests were approved at the regular rate of 75% for each registration fee and 100% for use of a state car.
One request for reimbursement for joining a professional organization was tabled pending changes in LSA Guidelines.

New Business

A proposal was made to use Travel and Professional Development monies to partially fund a staff member's fee to join a professional non-profit organization. There would be a limit of 1 request per staff member per fiscal year funded at 75% with a ceiling of $50. Some organizations mentioned were VLA and the Professional Secretaries International. The Board will formalize the proposal and seek Administration approval then have further discussion at the next meeting. After approval, it will become part of the "Guidelines for Administering LSA Funds for Professional Growth and Development."

Diane led a discussion about bringing VT and NRCC professors to the library for presenting classes to the staff. Christian will talk with Brenda Hendricks.

Jamie reported on the Staff Senate meeting (Sept. 19). The Senate is discussed tuition waivers for family members of staff and there is a committee in place to review this possibility. Two more roundtable breakfasts have been scheduled for staff organization presidents and senators in the coming months. Eric suggested that Pat attend one of these sessions to prepare for being President. Staff Senate also discussed the problem of some supervisors and departments not supporting staff participation in governance. It was discussed that staff associations should get reaffirmation from their Deans, Directors and Department Heads in support of staff participation. The more support we have from the administrative level the more voice staff will have.

Picnic in spring - It was discussed to have a picnic in the spring soon after graduation and our student assistants would be invited. Pat, Jamie, and Lucy will begin the preparations.

Halloween pot luck - It was discussed to have a get together for Halloween. LSA wants to help bring library staff together more often. Jamie and Lucy will be organizing this event. Eric will seek authorization from the Dean's Office.

Meeting adjourned at 3:00pm.

ADDENDUM to meeting adjourned

Dean Hitchingham has given LSA permission to have the Halloween pot luck during lunch hours and Linda Richardson who had the Board Room reserved has released it for this function. The Dean has also given $50 for decorations and prizes from the Library unrestricted gift fund.

Respectfully submitted,
Rosemary Bowden
Secretary