Library Staff Association Minutes  
November 2, 2005

Present:
- Jean Brickey
- Ross Edmonds, President
- Debbie Hobbs
- Lori Lee, Secretary
- Shirley Moede
- Christopher Peters
- Robert Sebek
- Brian Shelburne, Vice President
- Mary Sullivan

Absent:
- Debbie Osborne ✓
- Kimberli Weeks ✓

Minutes:
10:00 – 11:00 AM in Old DLA Conference Room, Newman Library

Staff Salary Update (Damage Control) – Ross Edmonds
- If asked any questions about the Salary adjustments send the people to their Directors.

Workplace Survey Evaluation Planning – Ross Edmonds
- Ross handed out copies of a spreadsheet that we would use to compile the results of the survey.
- The initial note about the Workplace survey sent out by Ross for Eileen Hitchingham was sent on Oct. 18th at approx. 2:25pm
- The Workplace survey was sent out on Oct. 19th at 9am. Some people had problems with the attachments so it was resent at 9:45am.
- Numbers of surveys that have been collected to date.

<table>
<thead>
<tr>
<th>Date</th>
<th># that day</th>
<th>Percent</th>
<th>Total to date</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/19</td>
<td>14</td>
<td>11.0%</td>
<td>14</td>
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<tr>
<td>10/20</td>
<td>13</td>
<td>21.8%</td>
<td>27</td>
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<tr>
<td>10/21</td>
<td>9</td>
<td>29.0%</td>
<td>36</td>
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<tr>
<td>10/24</td>
<td>8</td>
<td>35.5%</td>
<td>44 Reminder sent out at 9:13am</td>
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<td>10/25</td>
<td>2</td>
<td>37.1%</td>
<td>46</td>
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<td>41.9%</td>
<td>52 Reminder sent out at 11:48am</td>
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<td>45.2%</td>
<td>56</td>
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• Ross will send out a final reminder today Nov. 2nd at approx. 1pm.
• If comments can possibly identify a person it will be deleted and if a comment states a gender (Ex. she or him) we will put she/he or him/her or his/her.
• We will be doing a follow up on the Workplace survey

Dean’s Review Committee – Ross Edmonds & Brian Shelburne

• The committee consists of the following people:
  Chair:
  Dr. Jerry Niles, Dean of Liberal Arts & Human Sciences
  Library Faculty:
  Larry Thompson, LFA President
  Harry Kriz, Director of Interlibrary Loan
  Vicki Kok, Interim Director of IRO & Head of Vet. Med. Library
  Library Staff:
  Brian Shelburne, LSA Vice President
  Commission of Graduate Studies and Policies:
  Tom Ollendick, Psychology
  Carolyn Rude, English
  Commission on Undergraduate Studies and Policies:
  D. Michael Denbow, Animal & Poultry Science

Other Staff Concerns – All

• Senate – Reception
  o Provost Office invited all Senators and Association Officers to look at the Strategic Plan. They want more input from staff (Restructuring Act)

Notes: Dec. 7th meeting moved to Nov. 30th due to Holiday Party. Cancel all December meetings