Library Staff Association Minutes
October 5, 2005

Present:
- Jean Brickey
- Ross Edmonds, President
- Debbie Hobbs
- Lori Lee, Secretary
- Debbie Osborne
- Brian Shelburne, Vice President
- Mary Sullivan
- Kimberli Weeks

Absent:
- Shirley Moede
- Christopher Peters
- Robert Sebek

Minutes:
10:00 – 11:00 AM in DLA Conference Room, Newman Library

Meeting with Eileen Hitchingham – Ross Edmonds, Brian Shelburne & Jean Brickey

- In general Eileen liked the survey.
  - Wants to use the UVA survey.
  - Wants demographics:
    - Department – No department
    - Years of service (in 5 year increments)
    - There will be no department demographics the years of service will be 0-10yrs, 11-20 yrs and 21+ yrs.
- Faculty were asked if they wanted to join and use the staff survey
  - Larry would like to but wanted to look over survey
- Will use the UVA survey.
  - Take out the neural box
  - Add a # 6 box
  - Change the No Opinion box to No Answer box.

Staff Survey and next meeting with Eileen – Ross Edmonds

- Use UVA survey.
- Brian has results of UVA survey for Eileen.
• Meeting is today (Wed., Oct. 5).

Principles of Community – Ross Edmonds

• It is a Policy even though it does not have a policy number.
• Will be getting more information soon.
• Each Director will have a framed one in their office as well as the branches will each have one.
• A deluxe version is in the Dean’s office.
• 2 more deluxe versions are being ordered for the 2 entrances to the Library.

Staff Salary Review – Ross Edmonds

• Should be done this year (was to be done last year)
• Goal is to compare job description of Library personnel with others on campus with similar descriptions and compare the salaries.
• If your salary is lower than others on campus then the library if it has the money, will increase your salary to 90% of what it was compared to.