Library Staff Association Minutes  
September 7, 2005

Present:
- Jean Brickey
- Ross Edmonds, President
- Debbie Hobbs
- Lori Lee, Secretary
- Shirley Moede
- Debbie Osborne
- Robert Sebek
- Brian Shelburne, Vice President
- Kimberli Weeks

Absent:
- Christopher Peters
- Mary Sullivan

Minutes:

10:00 – 11:00 AM in DLA Conference Room, Newman Library

Ladies Restrooms – Ross Edmonds

- LSA has made some progress. The machines are filled and we know who the vendor is that we need to call for any problems with the machines.
- 6th floor issue (Ladies restroom) is still unresolved and we don’t know if it can be resolved.

Closed meeting status – Ross Edmonds

- We will hold closed meeting (which means only the LSA Exec. board members may attend)

Staff Survey - All

- Brenda Hendricks is in the process of buying a lockable steel box for training. She is going to loan it to LSA for the Staff Survey. It will be located in the lounge and Ross will correct the contents each evening. The box will be taken to Art & Arch Library & to Vet. Med. Library – details to be worked out at a later date.
- LSA Exec board members decided that a 3 member panel (all 3 will be LSA Exec board members) will compile the information from the surveys collected. All originals will be destroyed upon completion.
- Questions on survey were discussed. Some changes were made, some questions were added and the question order was changed.
October 19 – What to do? – Ross Edmonds

- Ladd Brown has a group coming in on Oct. 19, 20 & 21 and needs the DLA conference room. Would like to know if we could move our meeting elsewhere? Robert stated that he knew where else we could meet (COMM Lab – room 205 – they start using it at Noon through the afternoon) so we could hold our meeting in the morning.

Miscellaneous – Ross Edmonds

- At LAC meeting the Strategic Plan was discussed and people were asked to come up with some goals. Ross read the goals he had come up with (not all will make it to the Library’s strategic plan).