Library Staff Association Minutes
September 7, 2000

Present:
- Tony Atkins, President/Acting Secretary
- Jean Brickey, Vice President/President Elect
- Robert Sebek

Absent:
- Clara Stanley
- Lucy Cox
- Mary Lucado

Resigned:
- Shawn Boles
- Matt Harrington
- Susan Sowers

Minutes:
The meeting was called to order at 2:00 p.m. on Thursday, September 7, 2000.

Old Business

Attendance: There have been problems getting people to regularly attend meetings. Since the last meeting, Tony sent out a note asking everyone to confirm that they have time to participate in our meetings. Matt Harrington responded and resigned because he did not have enough time to participate.

Recruiting Members: There is still the need to recruit additional members. Since the last meeting, Shawn Boles, Matt Harrington, and Susan Sowers have all resigned. We are now missing three LSA members and at least one Staff Senator. Jean had already located one person who would be interested in joining, she agreed to follow up with him. It was also agreed that Tony would send a note to the staff to recruit new members.

Bulletin Board: There was an earlier suggestion that we talk to the Dean and/or Don Kenney about setting up an LSA/LFA notice board near the rear entrance. Robert offered a display case formerly used for Tech Connect for this purpose. Jean agreed to talk to Don about getting permission to put the board up.
**New Business**

Officer Turnover: Tony's term of office as President had already expired. Jean agreed to assume that role. Robert Sebek agreed to step in as Vice President/President elect. Tony agreed to continue working with the Board as Secretary, filling the role Susan Sowers vacated, and continuing to maintain the web site in that role.

As part of the changeover, it was agreed, that Jean would assume control of the LSA group calendar on Meeting Maker. It was also agreed that Tony and Jean would visit the Dean's office and Business Services after the meeting to make them aware of the change.

Library Review: The LSA Board will be participating in the Library Review, which will be taking place in a series of meetings that will be held over the next 6 months. This review is aimed at setting goals that will help the library to become one of the top 30 libraries among the ARL (Association of Research Libraries) members.

Prescription Plan: Jean wanted the LSA to take an active role in promoting awareness regarding changes in the prescription coverage offered for employees taking maintenance medication (medication that must be taken for more than 8 weeks). The new policy is to have these prescriptions filled via mail to save money, but the inconvenience and lack of service are prompting numerous complaints.

Jean suggested sending a note to the staff to raise awareness. It was also suggested that this would be a possible use for the new bulletin board.

Ban Pay: Jean suggested that we have a speaker come and acquaint library employees with the new pay scale at about the time the changes are due to take effect. Jean agreed to arrange a speaker from personnel.

**Funding Requests**

Since the last meeting, the following travel requests have been processed:

- Charlotte Hungate asked for $125.25 to pay for textbooks related to a class she is taking. Denied, by a vote of 3 to 1.
- Jackie Linkous asked for $56.60 to attend a seminar on "Stress Management for Women" in Roanoke. Approved Unanimously.
- Wanda Brown asked for $618.80 to attend the VLA 2000 Conference in October (she is one of the VLAPF co-chairs). The total includes money for a car and hotel accommodations. Approved Unanimously.
- Wanda Brown asked for $80.50 for a state car to attend a VLAPF forum in Charlottesville on September 15th. Approved Unanimously.
- Wanda Brown asked for $80.50 for a car to attend another VLAPF forum in Charlottesville on September 22nd. Approved Unanimously.
Next Meeting

To be decided by Jean based on availability of LSA members.

Recorded and transcribed by: Anthony Atkins, Acting Secretary